



## Gretta L. Deitch

Paralegal

**Office:** Schuylkill Haven, PA

**Email:** [gdeitch@barley.com](mailto:gdeitch@barley.com)

**Tel:** Tel: (570) 391-0124

### OVERVIEW:

---

Gretta is a paralegal in Barley Snyder's [Trusts & Estates Practice Group](#) with more than 10 years of experience in estate administration. She enjoys interacting with clients and helping them through the estate administration process.

Gretta is very knowledgeable with preparing and filing documents required for probate, Inheritance Tax Returns, formal and informal accountings, Federal Estate Tax, fiduciary, and individual income tax returns. She regularly meets with clients to review returns, identify and liquidate assets, and close estates. She also has experience assisting attorneys with the preparation and filing of various legal documents, including civil pleadings, business organizational documents, business purchase and loan documents, and deed preparation.

Prior to joining Barley, she served as a PFA Coordinator with the Office of the Prothonotary at the Schuylkill County Courthouse in Pottsville where she gained experience with processing orders into the court docketing system and data entry of various civil filings.

Gretta is a graduate of McCann School of Business & Technology where she earned her Associate Degree in Specialized Business for Paralegal Studies. Outside of the firm, Gretta enjoys hiking with her partner and two German Shepherds.

### EDUCATION:

---

- McCann School of Business & Technology, Associate Degree in Specialized Business for Paralegal Studies

### PRACTICE AREAS:

---

- Trusts & Estates

## RELATED NEWS:

---

- Barley Snyder Expands to Serve Current and Future Generations  
March 28, 2023