



Nicole J. Tapias

Paralegal

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OVERVIEW:

Nicole is a paralegal in the firm's Trusts & Estates Practice Group with more than 15 years of experience supporting attorneys and clients in estate planning and estate administration matters. She brings strong organizational and communication skills to her role and is committed to delivering responsive, detail-oriented service.

Nicole conducts comprehensive client interviews to gather financial and asset information and assists in the preparation of estate planning documents, including wills and powers of attorney. She also has extensive experience managing probate files from intake through closing and preparing related estate administration documents, such as inheritance tax returns, inventories, and accountings. Her solid knowledge of probate procedures, client information management, and legal research allows her to efficiently guide matters forward while maintaining accuracy and compliance.

In addition to her trusts and estates experience, Nicole has provided litigation support, prepared and filed time-sensitive court documents, and assisted attorneys with hearings and client consultations. She is known for her collaborative approach and focus on helping clients navigate complex legal processes with clarity and confidence. Outside of the office, Nicole enjoys spending time with her family, being outdoors, relaxing at her family's cabin, taking beach vacations, and cheering on her children at their sporting events.

EDUCATION:

- Harrisburg Area Community College, Associate in Paralegal Studies

PRACTICE AREAS:

- Trusts & Estates